



Office of the Town Clerk

Diane Wilhelm, Town Clerk

200 Howell Avenue, Riverhead, New York 11901-2596
(631) 727-3200, Ext. 260 Fax (631) 727-6712

Registrar of Vital Statistics

Records Management Officer

Marriage Officer

Application for Fireworks Permit

Fee: \$200.00

Request for fee waiver – Not-for-profit Corporation _____Y _____N

Application MUST be filed at least 30 days prior to date of display

Application is made hereby, pursuant to the provisions of the Penal Law, State of New York, Section 405 and Town of Riverhead Code Chapter 64-37 for a permit to display fireworks as hereafter specified.

The display is sponsored by:

Organization: _____ Contact Name: _____

Mailing Address: _____

_____ Phone No.: _____

Location where the display is to be held (**detailed site map required**): _____

Date of display: _____ Time of display: _____

Rain Date, If Applicable: _____ Time of display: _____

Name of Company firing display: _____

Please list name of person(s) firing display, age, years experience w/ fireworks & physical condition:

<u>NAME</u>	<u>AGE</u>	<u>EXPERIENCE</u>	<u>PHYSICAL CONDITION</u>
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_____	_____	_____	_____
_____	_____	_____	_____

Note: Photo I.D. of all technicians handling or firing pyrotechnics is required.

Please list quantity & type of fireworks to be discharged (shell diameter and quantity):

2" _____ 2.5" _____ 3" _____ 4" _____ 5" _____ 6" _____

Method of providing fire protection: _____

Method of providing crowd control: _____

Number of monitors to be provided: _____ Are the monitors volunteers: _____Y _____N

Event Name: _____ Location: _____

Date: _____ Time: _____

Please attach the following:

_____ Certificate of Insurance, naming the Town of Riverhead as additional insured with coverage of \$2,000,000 for public liability and \$200,000 for property damage.

_____ Detail diagram showing location of fireworks discharge & minimum separation distances in accordance with attached requirements.

_____ Copy of contract with Fireworks Company.

I have read the attached “Requirements for Outdoor Display of Fireworks” and agree to abide by all requirements & conditions contained therein.

Signatures:

Sponsor: _____ Date: _____

Name: _____ Signature: _____ Title: _____

Fireworks Display Company: _____ Date: _____

Name: _____ Signature: _____ Title: _____

All fireworks permits must be reviewed by the local fire department with jurisdiction and the Riverhead Town Fire Marshal. An inspection of the discharge site must be performed by the Fire Chief & the Town Fire Marshal at least 45 days prior to event date. A representative from the Fireworks Company should be present for this site inspection.

This application is approved with a favorable recommendation to the Town Board

Authorized Signature
Chief of Fire Department

Date

Town Fire Marshal

Date

Distribution w/ attachments:

Supervisor & Town Board
Town Coordinator
Town Attorney
Police Department
Fire Department